

## Information for anyone wishing to apply for a certificate U2

Important information for anyone planning to apply for work while continuing to receive Swedish unemployment benefit in another EU/EEA country, Switzerland or the United Kingdom and Northern Ireland. Please read this information carefully before submitting your application.

**Print and retain this information sheet!**

### Applying for work in another EU/EEA country, Switzerland or the United Kingdom and Northern Ireland with Swedish unemployment benefit

If you are a jobseeker without any employment, you may be entitled to look for work in another EU/EEA country, Switzerland or the United Kingdom (UK) and Northern Ireland for a maximum period of three months, and to continue to receive your Swedish unemployment benefit. In order to do this, you must apply for a U2 certificate.

At the bottom of this information is a list of countries in the EU and EEA respectively.

### Jobseeking in the UK and Northern Ireland with Swedish unemployment benefit

The UK left the EU on 1 February 2020, thereby starting a transition period which ends on 31 December 2020. During the transition period, the UK remains part of the single market and customs union and under the jurisdiction of the European Court of Justice. During 2020 it was possible, subject to certain conditions, to apply for work in the UK on the basis of a U2 certificate for a maximum period of three months as usual.

With effect from 1 January 2021, new rules apply under the EU-UK Withdrawal Agreement. From this date, only those who were in a cross-border situation before the transition period ended and are still in a cross-border situation after the transition period has ended will, subject to certain conditions, be able to apply for work based on a U2 certificate in the UK for three months.

An example of a cross-border situation is when a British citizen has exercised their freedom of movement before the end of the transition period, settled and found employment in Sweden, and is still living and working in Sweden after the 1 January 2021.

If you are considering applying to export unemployment benefit to the UK or Northern Ireland, contact the IAF for more information.

### Jobseeking with a U2 certificate

Subject to certain conditions, you can obtain a U2 certificate if you are an EU/EEA citizen, a Swiss citizen or a UK citizen and intend to apply for work in another EU/EEA country, Switzerland or the UK.

Your right to get a U2 certificate issued in order to look for work in certain countries may be limited due to your citizenship.

### Jobseeking with an E 303 certificate

Subject to certain conditions, you can obtain an E 303 certificate if you are a citizen of a country outside the EU/EEA area or Switzerland and are looking for a job in the UK. To be entitled to an E 303 certificate, you must complete the same application form and meet the same conditions as for a U2 certificate; see below. See also the "Additional conditions for citizens of countries outside the EU/EEA and Switzerland". If you are granted an E 303 certificate, the UK will become responsible for paying your Swedish unemployment benefit.

### Special additional information on citizenship

Some restrictions may apply, mainly for citizens of the countries that joined the EU in 2004 and 2007. [More information on the transitional rules can be found on the EURES website](#). You can also contact the Swedish Public Employment Service (Arbetsförmedlingen) for more information.

IAF can provide further information on the possibility of seeking employment in another country while continuing to receive Swedish unemployment benefit if you are a citizen of a country outside the EU/EEA or Switzerland, stateless under the New York Convention or a refugee under the Geneva Convention.

## Special additional information for anyone travelling to Spain

To register with the employment service in Spain, you will need a Spanish social security number. Contact the Spanish employment service well in advance of your departure to find out what you need to do. If you travel to Spain without a Spanish social security number, you may be denied registration with a Spanish employment service until you have been issued with one.

## Special information for former cross-border self-employed persons

If you are completely unemployed and you were self-employed in Sweden in your last job, but you have been living in another Member State, you can, if no other unemployment benefit scheme is available for self-employed persons in the Member State in which you live, apply to export your unemployment benefit there based on a U2 certificate. You will then not need to meet the condition below, i.e. that for a period of four weeks before your departure, you are available to the Swedish Public Employment Service after you became unemployed. However, you must register as a jobseeker with the Swedish Public Employment Service in order to be entitled to unemployment benefit, and apply for a U2 certificate before you travel.

## To obtain a U2 certificate, you must meet the following conditions:

- You intend to look for work in another EU/EEA, Switzerland or the UK.
- Before your departure, you must have been completely unemployed, registered as a jobseeker and been available to the Swedish Public Employment Service for at least four weeks after you became unemployed. The IAF may grant dispensation from some of this period subject to certain conditions, e.g. if you are accompanying your spouse or partner who will work in another Member State. The information must be supported by an employment contract/certificate of employment, which must be submitted with your application for a U2 certificate. (See also the exemption for fully unemployed cross-border self-employed persons above).
- Your unemployment insurance fund has reached a decision stating that you are entitled to unemployment benefit. If your unemployment insurance fund has not reached a decision concerning

your entitlement to unemployment benefit, the IAF will not be able to issue a U2 certificate.

- You apply for a U2 certificate before you travel.
- If you have previously had a U2 certificate or an E 303 certificate, you must have worked since then and meet the conditions again in order to be issued with a new U2 certificate.
- You must be a citizen of an EU/EEA country or Switzerland, stateless under the New York Convention, a refugee under the Geneva Convention or a citizen of a country outside the EU/EEA or Switzerland.

### Additional conditions for citizens of countries outside the EU/EEA and Switzerland

If you are a citizen of a country outside the EU/EEA and Switzerland, you can apply for a U2 certificate for jobseekers in another EU country (but not Denmark), provided you are lawfully resident in a Swedish territory and are not in a situation which is limited to Sweden in all respects. A prerequisite for this is that you have the right to work and register with the employment service of the country in which you intend to look for work.

**You should note** that if you are granted a U2 certificate, at the request of the Member State you are travelling to, you must be able to present a document which verifies that you have a right to stay and work there.

If you wish to apply for a job in the UK, you must apply for an E 303 certificate, see more above under "Jobseeking with an E 303 certificate" and "Jobseeking in the UK with Swedish unemployment benefit".

### How to apply for a U2 certificate

1. The forms for applying for a U2 certificate can be found below on page 8-11. Fill out Part 1 in form "Form to send to your unemployment insurance fund" as well as Part 1 in form "Form to send to the Swedish Public Employment Service".
2. Send the forms to your unemployment insurance fund and to the Swedish Public Employment Service respectively no earlier than three weeks before your date of departure. Use the address to your unemployment insurance fund that appears in the address list below in this document. On the form in question, the address of the Swedish Public Employment Service can be found bottommost in Part 2. The unemployment insurance fund and the Swedish Public

Employment Service will fill out Part 2 and then send the forms back to you.

3. Once the forms have been returned to you, check that they are complete and sign both of them in Part 3.
4. Then send both the forms for applying for a U2 certificate to the IAF. You will be personally responsible for ensuring that your application reaches the IAF on time and that it is complete. If your application is incomplete, it will be returned to you for completion. The IAF should receive your application no later than five working days before your date of departure.

## Changing your date of departure

If you wish to change your date of departure after you have submitted your application, you must contact the IAF well in advance of your departure.

## What happens next?

### Decision

The IAF's decision, i.e. to either issue a U2 certificate or reject your application, will be sent to your address in Sweden. If the IAF decides there is not enough time to send you your decision before your departure, the IAF may send it to your foreign address. You should therefore make sure you provide your addresses in full in your application.

### Registering in the country where you intend to look for work

You must register immediately as a jobseeker with the public employment service. This also applies if you have not received the IAF's decision. You should note that you must register within seven days after the date of departure stated on your U2 certificate in order to have unemployment benefit paid with effect from the departure date inclusive. If you register with the foreign employment service more than seven days later, you will only be entitled to receive benefit from the date on which you register.

Unemployment benefit will not be paid until the foreign employment service has informed your Swedish unemployment insurance fund of the date on which you registered as a jobseeker there. The registration is confirmed via a form known as U009. When you visit the foreign employment service for the first time, it is a good idea to check with the administrator that a U009 certificate will be completed and sent to your unemployment insurance fund in Sweden. You should also remember that it

may take a number of weeks for the unemployment insurance fund to receive your U009 form and for payment of your unemployment benefit to commence.

Some countries require you to obtain a national identification number or social security number before you register with their employment service. To avoid registration problems, it is important that you find out the rules that apply in the country where you intend to look for work. In some cases, it may be necessary to start the process even before your departure.

If you have any questions about the rules regarding registration with the employment service in the country in which you will look for work, you must contact the authorities of that country.

#### Payment procedures when jobseeking abroad with a U2 certificate

If you have been granted a U2 certificate, your Swedish unemployment insurance fund will be responsible for paying your unemployment benefit from Sweden when you are abroad. Please note that your Swedish unemployment insurance fund must have received your U009 form from the foreign employment service in order for payment of your unemployment benefit to commence. For more information, see the section above entitled "Registering in the country where you intend to look for work".

#### Returning to Sweden

If you are unable to obtain work during your U2 trip, it is important that you return to Sweden within the approved period and contact the Swedish Public Employment Service. The date by which you must return to Sweden will be stated in section 2.2.1 of your U2 certificate.

#### U2 certificates cannot be extended

The period of validity of a current certificate cannot be extended. Under Article 64 of Regulation No. 883/2004, it is up to Member States themselves to decide whether or not certificates should be extended. Sweden has decided not to permit the validity period of U2 certificates to be extended. Under Section 28 of the Unemployment Insurance Ordinance, the IAF is not permitted to extend an export period.

## If you wish to withdraw your application or your U2 certificate

You must notify the IAF in writing if you wish to withdraw your application for a U2 certificate. If the IAF has issued a certificate on your behalf, it is important that you return the certificate to IAF. Once you have done this, the IAF will notify your unemployment insurance fund that you have withdrawn your application.

### More information

- You can find out more about jobseeking abroad from [the Swedish Public Employment Service](#).
- If you have any questions about your unemployment benefit or U1 certificate, please contact your unemployment insurance fund.
- Contact the IAF if you have any questions about U2 certificates (or E 303 certificates).

#### EU

Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain and Sweden.

#### EEA

Iceland, Liechtenstein and Norway.

## Form to send to your unemployment insurance fund

Read the instructions on the information sheet before applying for the certificate. Complete all parts of the application.

The data provided will be processed in the Swedish Unemployment Insurance Inspectorate's (IAF) data system. Read more about the processing of personal data at the IAF at <https://www.iaf.se/>

1. Basic information – to be completed by the job-seeker		Please text
Fill in Part 1 yourself. No earlier than three weeks before departure, send your application to your unemployment insurance fund's EU/EEA administrator, who will complete Part 2.		
First name	Surname	National identity number, 10 digits
Residential address in Sweden		Telephone number
		Mobile phone
Postal code and city/town		E-mail address
Residential address in the country in which you want to look for a job		Place of birth
		Citizenship according to passport
Postal code and city/town	Country	Date of departure
Unemployment insurance fund from which you receive compensation		
Date of signature	Signature	
2. Data from the unemployment insurance fund – to be completed no earlier than three weeks before departure		
Your unemployment insurance fund's EU/EEA administrator will fill in Part 2 and send it back to you. When the form is returned to you, please fill in part 3 and submit it to the IAF.		
The application was received on		
Does the applicant receive unemployment benefits from the unemployment insurance fund? <input type="checkbox"/> Yes <input type="checkbox"/> No	Benefits since (year, month, day)	Timesheets are available up to and including (year, week)
Has the applicant declared that he/she is fully unemployed on the timesheets? <input type="checkbox"/> Yes <input type="checkbox"/> No		
How many days of the benefit period does the applicant have left counting from the date of departure (provided that he/she is fully unemployed)?  days		
Answer only if the number of days remaining is less than 67 days: Do we anticipate that the applicant will be granted a new benefit period/150 new days of unemployment benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the applicant expected to be suspended upon departure? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", enter the start date and the duration of the suspension	
Has the applicant previously been granted an E 303/U2 certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know	If "Yes", has the applicant worked since that time? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Fill out only if, the applicant at his/her last job was self-employed		
Is the applicant a fully unemployed self-employed person? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is the applicant a frontier worker? <input type="checkbox"/> Yes <input type="checkbox"/> No	Enter state of residence:



**2. The unemployment insurance fund's data continues on this page****Should only be completed when applying for an E 303 certificate**

The daily subsistence allowance during the three-month period, including the date and amount of all changes, must be specified from and including the date of departure and three months onwards

Gross amount	Tax	Any other deductions	Net amount per day	Number of days of compensation	From and including	Up to and including

Does the unemployment insurance fund require monthly feedback from the competent institution abroad (applies only to applicants with U2 certificate)?

Yes

Any additional information

Information provider/Printed name

**Stamp of unemployment insurance fund with postal address**

Date

Telephone number

**3. Your signature**

Fill in Part 3 yourself after you have verified that the information is correct in Part 1-2.

I have taken the information provided by the unemployment insurance fund in this form into consideration and I certify that it is correct. I have taken the information attached to the application for the U2 certificate or E 303 certificate into consideration.

Date

Signature

Send the application to:

The Swedish Unemployment Insurance  
Inspectorate (IAF)

Box 210  
SE-641 22 Katrineholm

Please note that the IAF should have received your fully completed application no later than five working days before your date of departure.

## Form to send to the Swedish Public Employment Service

Read the instructions on the information sheet before applying for the certificate! Complete all parts of the application.

The data provided will be processed in the Swedish Unemployment Insurance Inspectorate's (IAF) data system. Read more about the processing of personal data at the IAF at <https://www.iaf.se/>

1. Basic information – to be completed by the job-seeker		Please text
Fill in Part 1 yourself. No earlier than three weeks before departure, send your application to the Swedish Public Employment Service, who will complete part 2.		
First name	Surname	National identity number, 10 digits
Residential address in Sweden		Telephone number
		Mobile phone
Postal code and city/town		E-mail address
Residential address in the country in which you want to look for a job		Place of birth
		Citizenship according to passport
Postal code and city/town	Country	Date of departure
Unemployment insurance fund from which you receive compensation		
Date of signature	Signature	
2. Data from the Swedish Public Employment Service – to be completed no earlier than three weeks before departure		
The Swedish Public Employment Service will fill in Part 2 and send it back to you. When the form is returned to you, please fill in part 3 and submit it to the IAF.		
The application was received on		
Is the applicant registered at the Public Employment Service? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes", please indicate the current job-seeker category:	Enrolled in this job-seeker category since (date):
Any additional information, such as planned activities.		
Information provider/Printed name		Employment Service stamp
Date	Telephone number	
Send the application to: Arbetsförmedlingen Enheten Ersättningar/EU-intyg 113 99 Stockholm E-mail Arbetsförmedlingen: <a href="mailto:eu-intyg@arbetsformedlingen.se">eu-intyg@arbetsformedlingen.se</a>		

### 3. Your signature

Fill in Part 3 yourself after you have verified that the information in Part 1 and 2 is correct.

I have taken the information provided by the Swedish Public Employment Service in this form into consideration and I certify that it is correct. I have taken the information attached to the application for the U2 certificate or E 303 certificate into consideration.

Date

Signature

Send the application to:

The Swedish Unemployment Insurance Inspectorate (IAF)  
Box 210  
SE-641 22 Katrineholm

Please note that the IAF should have received your fully completed application no later than 5 working days before your date of departure.

## Contact information to the unemployment insurance funds

Unemployment fund	Street address	Postal address	
<b>Akademikernas erkända</b>	Östgötagatan 90, 5 tr.	FE 55	930 88 Arjeplog
<b>Arbetslöshetskassan Alfa</b>	Åsboholmsgatan 6		504 51 Borås
<b>Arbetslöshetskassan för service och kommunikation</b>	Barnhusgatan 6	Box 1149	111 81 Stockholm
<b>Arbetslöshetskassan Vision</b>	Bolidenvägen 14	FE 53	930 88 Arjeplog
<b>Byggnadsarbetarnas</b>	Barnhusgatan 6	Box 516	101 30 Stockholm
<b>Elektrikernas</b>	Barnhusgatan 6	Box 45104	104 30 Stockholm
<b>Fastighets</b>	Barnhusgatan 6, 4 tr.	Box 359	101 27 Stockholm
<b>Finans- och Försäkringsbranschens</b>	Oxtorgsgränd 2	Box 3111	103 62 Stockholm
<b>GS</b>	Olof Palmes Gata 31, plan 5	Box 1152	111 81 Stockholm
<b>Hamnarbetarnas</b>	Klarabergsgatan 29, 1 tr.	FE 66	930 88 Arjeplog
<b>Handelsanställdas</b>	Nygatan 3	Box 235	971 07 Luleå
<b>Hotell- och Restauranganställdas</b>	Olof Palmes gata 31	Box 494	101 29 Stockholm
<b>IF Metalls EU-gruppen</b>	Olof Palmes gata 11	Box 70422	107 25 Stockholm
<b>Journalisternas</b>	Högbergsgatan 26b		116 20 Stockholm
<b>Kommunalarbetarnas a-kassa</b>	EU-enheten	Box 1057	621 21 Visby
<b>Ledarnas</b>	Kungsgatan 64	Box 12110	102 23 Stockholm
<b>Livsmedelarbetarnas</b>	Upplandsgatan 3	Box 1156	111 81 Stockholm
<b>Lärarnas</b>	Inläsningen	Box 12001	102 21 Stockholm
<b>Pappersindustriarbetarnas</b>	Olof Palmes gata 11, 5 tr.	FE 44	930 88 Arjeplog
<b>Småföretagarnas</b>		Box 2	921 21 Lycksele
<b>STs</b>	Sturegatan 15	Box 5100	102 42 Stockholm
<b>Sveriges Arbetares</b>	Sveavägen 98, 3 tr.	Box 6507	113 83 Stockholm
<b>Säljarnas</b>	Ringvägen 100		118 60 Stockholm
<b>Transportarbetarnas</b>	Olof Palmes gata 29, plan 6	FE 19	930 88 Arjeplog
<b>Unionens</b>		Box 17098	200 10 Malmö