

Important information for those planning to look for work while drawing Swedish unemployment benefit in another EU/EEA country or in Switzerland. Please read this information carefully before submitting your application. **You are recommended to print out and save the information leaflet.**

Jobseeking in another EU/EEA country or Switzerland with Swedish unemployment benefit

If you are looking for work and are wholly unemployed, you are entitled to look for work for up to three months in another EU/EEA country or Switzerland while continuing to draw Swedish unemployment benefit. To do this, you must apply for document U2.

At the end of the information leaflet there is a list of the countries that make up the EU and the EEA.

Jobseekers with document U2

In certain circumstances you may be issued with document U2 if you are an EU/EEA citizen or Swiss citizen and intend to look for work in another EU/EEA country or Switzerland.

Your opportunity of obtaining document U2 in order to look for work in certain countries may be limited on account of your citizenship.

Jobseekers with form E 303

In certain circumstances you may be issued with form E 303 if you are a citizen of a country outside the EU/EEA or Switzerland and intend to look for work in the United Kingdom. In order to obtain form E 303 you must submit the same application and fulfil the same conditions as for document U2, see below. Also see "Additional conditions for citizens of countries outside the EU/EEA area and Switzerland". If you are being issued with form E 303, it is the United Kingdom who is responsible to pay out your Swedish unemployment benefit.

Special additional information about citizenship

There may be certain restrictions primarily for citizens of those countries that became members of the EU in 2004 and 2007. The [EURES](#) website contains more information about transitional rules. You can also contact the Swedish Public Employment Service for more information.

More information about the possibility of seeking employment in another country while drawing Swedish unemployment benefit if you are a citizen of a country outside the EU/EEA or Switzerland, stateless according to the New York Convention or a refugee according to the Geneva Convention can be obtained from the Swedish Unemployment Insurance Board (IAF).

Special information to those who intend to travel to Spain

The employment office in Spain requires a Spanish social security number to let you register with them. Contact the Spanish employment office in good time before your departure. If you come to Spain without a social security number you risk being denied entry on the Spanish employment office.

Special information to former self-employed frontier workers

If you are wholly unemployed and most recently completed periods of insurance as self-employed in Sweden, and you have been residing in another Member State where no system for unemployment benefits covering self-employed persons exists, you can apply for exporting your unemployment benefits to that Member State with document U2. You do not then need to fulfil the condition mentioned below, to be registered as a jobseeker with the Swedish Public Employment Service four weeks after your unemployment. But you must though register as a jobseeker with the Swedish Public Employment Service in order to receive unemployment benefits, and also apply for document U2 prior to your departure.

In order to obtain document U2, you must satisfy the following conditions:

- You intend to seek employment in another country in the EU/EEA or in Switzerland.
- Prior to your departure, you must have been wholly unemployed and registered as a jobseeker and been available to the Public Employment Service in Sweden for at least four weeks after you became unemployed. The IAF may waive part of this period under certain conditions, e.g. if you are accompanying your spouse or partner who will be working in another member state. These details must be confirmed with for example an employment contract attached to your application.
- You are entitled to unemployment benefit. If your unemployment insurance fund has not approved your entitlement to unemployment benefit, the IAF cannot process your application for document U2.
- You have applied for document U2 prior to your departure.
- If you have previously had document U2, you must have worked since then and fulfil the conditions again in order to obtain a new form.
- You must be a citizen of an EU/EEA country or of Switzerland, stateless according to the New York Convention, a refugee according to the Geneva Convention or a citizen of a country outside the EU/EEA area or Switzerland.

Additional conditions for citizens of countries outside the EU/EEA area and Switzerland

If you are a citizen of a country outside the EU/EEA and Switzerland you may apply for document U2 in order to seek work in another EU-country (Denmark excluded), provided that you are legally resident in the territory of Sweden and are not in a situation which is confined in all respects to Sweden. A condition for this is that you are entitled to work and register with the employment services in the country in which you intend to look for work. If you intend to look for work in the United Kingdom, you shall apply for form E 303, see more above under the section "Jobseekers with form E 303".

How to apply for document U2

1. Complete part A of the application that can be found on page 5-6 in this document.
2. Send the application to your unemployment insurance fund no earlier than three weeks before the date of your departure. Use the address in the list of addresses on page 4.

The unemployment insurance fund will complete part B of the application and return it to you.

3. Once you have received the application back from your unemployment insurance fund, you should visit the Public Employment Service.

The Public Employment Service will complete part C.

4. Check that the application is complete and sign it in part D.
5. Then send the application to the IAF. It is your responsibility to ensure that the application reaches the IAF on time and that it is complete. If the application is not complete, there may

be a delay in processing it. The application should reach the IAF no later than five working days prior to the date of departure.

Change of departure date

If you wish to change the date of departure after submitting your application, you must contact the IAF in good time prior to your departure.

What happens then?

Decision

The decision of the IAF, that is document U2 or a decision to reject the application, is sent to your address in Sweden. However, if the IAF judges that there is not enough time for you to receive the decision prior to your departure, IAF can send it to your address outside Sweden. Please take care, therefore, to state clearly complete addresses in the application.

Application in the country where you intend to look for work

Register immediately as a jobseeker with the employment services. This applies even if you have not had time to receive the decision of the IAF. Note that you must register within seven days, starting from the date of departure. If you register with the employment services abroad after seven days, you can only receive unemployment benefit from the date of registration.

Some countries require that you obtain a national identification number or social security number before you can sign up with the employment services. To avoid problems during the registration, it is important that you find out what applies in the country where you will seek employment. In some cases it may be necessary to initiate this process before your departure.

If you have questions about the rules for entering the employment services in the country where you will seek employment, you should contact the authorities in that country.

Payment procedures when you look for work abroad with document U2

If you have been issued with document U2, the Swedish unemployment insurance fund is responsible for paying your Swedish unemployment benefit.

Return to Sweden

If you don't get a job during your period with certificate U2, it is important that you return within the granted period and contact the employment office (Arbetsförmedlingen) in Sweden. The day that you have to be back on is stated in point 2.2.1 of your certificate U2.

No possibility for extension

There is no possibility to get an extension of certificate U2. According to article 64 EU Regulation 883/2004 the Member States are free to decide about extended periods. Sweden has decided not to have this as a possibility. According to 28 § Förordning om arbetslöshetsförsäkring (1997:835) IAF is not allowed to extend an export period to comprise more than three months.

If you wish to withdraw your application, document U2

If you wish to withdraw your application for document U2, you must inform the IAF in writing. If the IAF has issued a document on your behalf, it is important that you return it to the IAF. Once you have done this, the IAF will inform your unemployment insurance fund that you have withdrawn your application.

More information

More information about job seeking abroad can be obtained from the [Public Employment Service](#).

If you have any questions about your unemployment benefit or document U1, you should contact your unemployment insurance fund.

Questions about document U2 (or form E 303) will be answered by the IAF.

The EU

The following 28 countries are members of the EU:

Austria, Belgium, Bulgaria, Croatia, Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxemburg, Malta, the Netherlands, Poland, Portugal, Rumania, Slovakia, Slovenia, Spain, Sweden and the UK.

EEA

The following three countries are part of the EEA:

Iceland, Liechtenstein and Norway.

Contact information to the Unemployment insurance funds

| Unemployment insurance funds | Street address | Postal address | |
|---|------------------------------|----------------|-------------------|
| Akademikernas erkända | Klara Norra Kyrkogata 33 | Box 3536 | 103 69 Stockholm |
| Arbetslöshetskassan Alfa | Åsboholmsgatan 6 | | 504 51 Borås |
| Arbetslöshetskassan för service och kommunikation | Barnhusgatan 6-10 | Box 1105 | 111 81 Stockholm |
| Arbetslöshetskassan Vision | Malmskillnadsgatan 54 | Box 7605 | 103 94 Stockholm |
| Byggnadsarbetarnas | Barnhusgatan 6 | Box 516 | 101 30 Stockholm |
| Elektrikernas | Barnhusgatan 6 | Box 45104 | 104 30 Stockholm |
| Fastighets | Barnhusgatan 6, 4 tr | Box 359 | 101 27 Stockholm |
| Finans- och Försäkringsbranschens GS | Oxtorgsgränd 2 | Box 3111 | 103 62 Stockholm |
| | Olof Palmes Gata 31, plan 5 | Box 1152 | 111 81 Stockholm |
| Hamnarbetarnas | Klara södra kyrkogata 1, 4tr | | 111 52 Stockholm |
| Handelsanställdas | Upplandsgatan 5 | Box 1146 | 111 81 Stockholm |
| Hotell- och Restauranganställdas | Olof Palmes gata 31 | Box 494 | 101 29 Stockholm |
| IF Metalls | Olof Palmes gata 11 | Box 70422 | 107 25 Stockholm |
| Journalisternas | Vasagatan 50 | Box 1116 | 111 81 Stockholm |
| Kommunalarbetarnas a-kassa | EU-enheten | Box 1057 | 621 21 Visby |
| Ledarnas | Kungsgatan 60 | Box 12110 | 102 23 Stockholm |
| Livsmedelarbetarnas | Upplandsgatan 3 | Box 1156 | 111 81 Stockholm |
| Lärarnas | Inläsningen | Box 12001 | 102 21 Stockholm |
| Pappersindustriarbetarnas | Olof Palmes gata 11, 5 tr | Box 1127 | 111 81 Stockholm |
| Skogs- och Lantbrukstjänstemännens | Sjöängsvägen 7 | | 192 72 Sollentuna |
| Småföretagarnas | Klara Södra Kyrkogata 1 | Box 6057 | 102 31 Stockholm |
| STs | Sturegatan 15 | Box 5100 | 102 42 Stockholm |
| Svensk Handels Arbetslöshetskassa | Tegnérgatan 4 | Box 6120 | 102 32 Stockholm |
| Sveriges Arbetares | Sveavägen 98, 3 tr | Box 6507 | 113 83 Stockholm |
| Säljarnas | Sankt Göransgatan 66 | | 112 33 Stockholm |
| Transportarbetarnas | Olof Palmes gata 29, plan 6 | Box 714 | 101 33 Stockholm |
| Unionens | | Box 17098 | 200 10 Malmö |

**Läs igenom anvisningarna på informationsbladet innan du ansöker om intyget!
Samtliga delar av ansökan ska fyllas i.**

| A. Grunduppgifter – fylls i av den arbetssökande | | VAR GOD TEXTA! |
|--|-------------|---------------------------|
| Förnamn | Efternamn | Personnummer, 10 siffror |
| Gatuadress i Sverige | | Telefonnummer |
| | | Mobilnummer |
| Postnummer och postort | | Födelseort |
| Gatuadress i det land där du vill söka arbete | | Medborgarskap enligt pass |
| | | Avresedag |
| Postnummer och postort | Land | Din e-postadress |
| Arbetslöshetskassa som du får ersättning från | | |
| Datum för underskrift | Underskrift | |
| Del A fyller du själv i. Tidigast tre veckor före avresan skickar du din ansökan till din arbetslöshetskassas EU/EES-handläggare, som ska fylla i del B. Adressen hittar du i adresslistan på sidan 4. | | |

| B. Arbetslöshetskassans uppgifter – fylls i tidigast tre veckor före avresa | | VAR GOD TEXTA! |
|---|--|--|
| Får den sökande ersättning från arbetslöshetskassan? <input type="checkbox"/> Ja <input type="checkbox"/> Nej | Ersättning sedan (år, månad, dag) | Kassakort finns t.o.m. (år, vecka) |
| Har den sökande deklarerat helt arbetslös på kassakorten? <input type="checkbox"/> Ja <input type="checkbox"/> Nej | | |
| Hur många dagar av ersättningsperioden har den sökande kvar räknat från avresedag (förutsatt att han/hon är helt arbetslös)? | | |
| dagar | | |
| Besvaras om antalet kvarvarande dagar understiger 67 dagar Bedöms den sökande beviljas en ny ersättningsperiod/150 nya ersättningsdagar? <input type="checkbox"/> Ja <input type="checkbox"/> Nej | | Ange eventuell karens fr.o.m. – t.o.m. |
| Beräknas den sökande vara avstängd från ersättning vid avresan? <input type="checkbox"/> Ja <input type="checkbox"/> Nej | Om "Ja", ange beräknad avstängningstid. | |
| Har den sökande tidigare beviljats intyg E 303/U2? <input type="checkbox"/> Ja <input type="checkbox"/> Nej <input type="checkbox"/> Vet ej | Om "Ja", har den sökande arbetat sedan dess? <input type="checkbox"/> Ja <input type="checkbox"/> Nej | |
| Fylls endast i om sökanden vid sitt senaste arbete var egenföretagare | | |
| Är sökanden en helt arbetslös egenföretagare? <input type="checkbox"/> Ja <input type="checkbox"/> Nej | Är sökanden gränsarbetare? <input type="checkbox"/> Ja <input type="checkbox"/> Nej | Ange bosättningsstat: |
| B. Arbetslöshetskassans uppgifter fortsätter på nästa sida | | VAR GOD TEXTA! |

Fylls endast i vid ansökan om intyg E 303

Dagpenningbelopp under tremånadersperioden, inklusive datum och belopp för samtliga förändringar, ska anges från och med avresedagen och tre månader framåt

| Bruttobelopp | Skatt | Ev. övriga avdrag | Nettobelopp per dag | Antal ersättnings-Dagar | Fr.o.m. | T.o.m. |
|--------------|-------|-------------------|---------------------|-------------------------|---------|--------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

Önskar arbetslöshetskassan månatliga återrapporteringar från behörig institution utomlands (gäller endast för sökande med intyg U2)?

Ja

Eventuella tilläggsupplysningar

Uppgiftslämnare/Namnförtydligande

Arbetslöshetskassans stämpel med adress

Datum

Telefonnummer

Del B fyller din arbetslöshetskassas EU/EES-handläggare i och skickar tillbaka till dig med vändande post. När du har fått tillbaka ansökan besöker du Arbetsförmedlingen, som ska fylla i del C.

C. Arbetsförmedlingens uppgifter – fylls i vid den sökandes besök**VAR GOD TEXTA!**

Är den sökande inskriven på Arbetsförmedlingen?

Ja Nej

Om "Ja", ange nuvarande sökandekategori:

I denna sökandekategori sedan (datum):

Eventuella tilläggsupplysningar, exempelvis inplanerade aktiviteter.

Information till Arbetsförmedlingen: Var god kontrollera tillsammans med den sökande att uppgifterna i del A stämmer samt att ansökan är komplett ifylld innan den skickas till IAF.

Uppgiftslämnare/Namnförtydligande

Arbetsförmedlingens stämpel med adress

Datum

Telefonnummer

Del C fyller Arbetsförmedlingen i vid ditt besök.

D. Din underskrift

Med stöd av uppgifterna under del A, B och C ansöker jag härmed om intyg U2 eller intyg E 303.

Jag har läst informationen som lämnas tillsammans med ansökan om intyg U2 eller intyg E 303 (sidorna 1-3)

Datum

Underskrift

Del D fyller du själv i.

Skicka ansökan till:

Inspektionen för arbetslöshetsförsäkringen (IAF)

Box 210

641 22 Katrineholm

Tänk på att IAF bör ha ansökan senast fem arbetsdagar före avresedagen.